

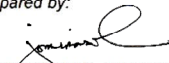


Annual Procurement Plan for FY 2018

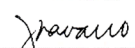
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>2018 CURRENT APPROPRIATIONS</b>												
<b>MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)</b>												
301010002	<b>A. Common-Use Supplies and Equipment</b>	OCD/FAD/SSD/CID	PS-DBM	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of R.A. 9184				GoP	1,072,533.04	1,072,533.04		various common-use office supplies available at PS-DBM
	<b>B. Common Supplies, Materials and Equipment</b>											
301010002	Office Supplies/Materials not available at PS but regularly purchased from other sources	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping/ DC	N/A	N/A			GoP	949,466.96	949,466.96		various office supplies/ needed for the day to day requirements
301010002	Accountable Forms/Checkbooks	FAD	NP-53.5 Agency-to-Agency	N/A	N/A			GoP	32,000.00	32,000.00		
301010002	Drugs and Medicines	SSD	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	158,000.00	158,000.00		
301010002	Medical, Dental and Laboratory Supplies	CID/ SSD	NP-53.9 SVP/ Shopping/ DC	N/A	N/A			GoP	252,000.00	252,000.00		
301010002	Textbooks and Instructional Materials	CID	CB/ NP-53.9 SVP/ DC	N/A	N/A			GoP	1,050,000.00	1,050,000.00		add'l textbooks and instructional materials
301010002	Fuel, Oil and Lubricants	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	525,000.00	525,000.00		
301010002	ICT Office Supplies	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping/ DC	N/A	N/A			GoP	262,000.00	262,000.00		
301010002	Other Supplies	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping/ DC	N/A	N/A			GoP	927,000.00	927,000.00		
	<b>C. Utilities</b>											
301010002	Electric/ Power Supply/ Water	FAD	Direct Contracting	N/A	N/A			GoP	2,760,000.00	2,760,000.00		
	<b>D. Communication Services</b>											
301010002	Postage, Deliveries and Courier Services	OCD/FAD/SSD/CID	NP-53.5 Agency-to-Agency/NP-53.9 SVP	N/A	N/A			GoP	197,504.00	197,504.00		
301010002	Telephone - Mobile	OCD/FAD/SSD/CID	Direct Contracting	N/A	N/A			GoP	75,600.00	75,600.00		
301010002	Telephone - Landline	OCD/ FAD	Direct Contracting	N/A	N/A			GoP	42,000.00	42,000.00		
301010002	Internet Subscription Expenses	OCD/ FAD	Direct Contracting	N/A	N/A			GoP	352,896.00	352,896.00		
	<b>E. Advertising</b>											
301010002	Publication, Posting of Notices to Newspaper/Gazette	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	50,500.00	50,500.00		
	<b>F. Printing and Publication</b>											
301010002	Printing of School Paper	CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	108,000.00	108,000.00		
301010002	Printing of tarpaulin, fliers	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	37,200.00	37,200.00		
	<b>G. Representation Expenses</b>											
301010002	Food, token, etc.	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	273,900.00	273,900.00		representation for visitors, guests and resource persons
301010002	Accommodation (room and food)	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	380,800.00	380,800.00		accommodation for visitors, guests and resource persons
301010002	<b>H. Transportation and Delivery Expenses</b>	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	32,000.00	32,000.00		
	<b>I. Rent</b>											
301010002	Venue (for activities)	OCD/FAD/SSD/CID	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	50,500.00	50,500.00		
301010002	Vehicle	OCD/FAD/SSD/CID	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	250,000.00	250,000.00		
	<b>J. Subscriptions</b>											
301010002	Daily subscription of newspaper	SSD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	33,600.00	33,600.00		
301010002	Subscription of Magazines/ Journals	SSD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	25,000.00	25,000.00		
	<b>K. Professional Services</b>											
301010002	Legal Services	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	36,000.00	36,000.00		
301010002	Auditing Services	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	36,000.00	36,000.00		
301010002	Consultancy Services	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	72,000.00	72,000.00		
301010002	ICT Consultancy Services	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	18,000.00	18,000.00		
301010002	Other Professional Services	FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	402,000.00	402,000.00		
	<b>L. General Services</b>											
301010002	Janitorial Services	OCD/ FAD	Competitive Bidding	8-Nov-17	4-Dec-17	22-Dec-17	29-Dec-17	GoP	1,292,000.00	1,292,000.00		

301010002	Security Services	OCD/ FAD	Competitive Bidding	8-Nov-17	4-Dec-17	22-Dec-17	29-Dec-17	GoP	1,667,000.00	1,667,000.00	
301010002	Other General Services	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	579,000.00	579,000.00	
	<b>M. Repair and Maintenance</b>										
301010002	School Buildings and Structure	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	472,000.00	472,000.00	repair and maintenance of academic/admin/dormitory buildings
301010002	Other Structures	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	50,000.00	50,000.00	
301010002	Other Machinery and Equipment	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	120,000.00	120,000.00	repair and maintenance of water pump, generator and maintenance equipment
301010002	Furnitures and Fixtures	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	225,550.00	225,550.00	
301010002	ICT Equipment	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	200,000.00	200,000.00	repair and maintenance of ICT equipment
301010002	Technical and Scientific Equipment	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	100,000.00	100,000.00	repair and maintenance of copiers and other office equipment
301010002	Motor Vehicle	OCD/ FAD	NP-53.9 SVP/ Direct Contracting	N/A	N/A			GoP	332,450.00	332,450.00	repair and maintenance of vehicles
	<b>N. Taxes, Insurance Premium and Other Fees</b>										
301010002	Insurance expenses	FAD	NP-53.5 Agency-to-Agency	N/A	N/A			GoP	1,685,000.00	1,685,000.00	insurance of school buildings, vehicles
301010002	Fidelity Bond Premium	FAD	NP-53.5 Agency-to-Agency	N/A	N/A			GoP	111,400.00	111,400.00	
301010002	Taxes, Duties and Licenses	FAD	NP-53.5 Agency-to-Agency	N/A	N/A			GoP	12,700.00	12,700.00	registration of vehicles
	<b>O. Travelling Expenses</b>										
301010002	Airfare (Local & Foreign)	OCD/FAD/SSD/CID	NP-53.9 SVP/ DC/ PS-DBM	N/A	N/A			GoP	335,000.00	335,000.00	
	<b>Total MOOE, 2018 Current Appropriations</b>							GoP	<b>17,643,600.00</b>	<b>17,643,600.00</b>	
<b>CAPITAL OUTLAY - EQUIPMENT</b>											
301010002	Office Equipment	OCD/FAD/SSD/CID	CB/ NP-53.9 SVP/ DC	April 2018	May 2018	June 2018	July 2018	GoP	1,780,000.00		1,780,000.00
301010002	ICT Equipment	OCD/FAD/SSD/CID	CB/ NP-53.9 SVP/ PS-DBM	Feb. 2018	March 2018	April 2018	May 2018	GoP	750,000.00		750,000.00
301010002	Communication Equipment	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	45,000.00		45,000.00
301010002	Medical Equipment	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	50,000.00		50,000.00
301010002	Technical and Scientific Equipment	OCD/FAD/SSD/CID	CB/ NP-53.9 SVP/ DC	Feb. 2018	March 2018	April 2018	May 2018	GoP	7,458,000.00		7,458,000.00
301010002	Furniture and Fixtures	OCD/FAD/SSD/CID	CB/ NP-53.9 SVP	April 2018	May 2018	June 2018	July 2018	GoP	1,842,000.00		1,842,000.00
301010002	Other Property, Plant and Equipment	OCD/FAD/SSD/CID	NP-53.9 SVP/ Shopping	N/A	N/A			GoP	314,000.00		314,000.00
	<b>Total CO - EO, 2018 Current Appropriations</b>								<b>12,239,000.00</b>		<b>12,239,000.00</b>
<b>CAPITAL OUTLAY - LOCALLY FUNDED PROJECTS</b>											
400000000	Completion of Laboratory and Technology Building, Phase 3	OCD/ FAD	Competitive Bidding	13-Aug-18	3-Sep-18	1-Oct-18	3-Oct-18	GoP	60,000,000.00		60,000,000.00
400000000	Improvement of Multi-Purpose Gymnasium	OCD/ FAD	Competitive Bidding	16-Apr-18	7-May-18	4-Jun-18	6-Jun-18	GoP	10,000,000.00		10,000,000.00
400000000	Rehabilitation of Perimeter Fence	OCD/ FAD	Competitive Bidding	16-Apr-18	7-May-18	4-Jun-18	6-Jun-18	GoP	6,000,000.00		6,000,000.00
400000000	Completion of Centralized Firefighting Facility with Cistern	OCD/ FAD	Competitive Bidding	19-Mar-18	10-Apr-18	2-May-18	4-May-18	GoP	4,000,000.00		4,000,000.00
400000000	Completion of School Canteen	OCD/ FAD	Competitive Bidding	14-May-18	4-Jun-18	2-Jul-18	4-Jul-18	GoP	2,000,000.00		2,000,000.00
400000000	Waste Management Facility	OCD/ FAD	Competitive Bidding	16-Apr-18	7-May-18	4-Jun-18	6-Jun-18	GoP	10,000,000.00		10,000,000.00
400000000	Construction of Open Court/ Flag Ceremony Area	OCD/ FAD	Competitive Bidding	16-Jul-18	6-Aug-18	3-Sep-18	5-Sep-18	GoP	4,500,000.00		4,500,000.00
400000000	Completion of Faculty and Staff House (for re-alignment to Grandstand)	OCD/ FAD	Competitive Bidding	16-Jul-18	6-Aug-18	3-Sep-18	5-Sep-18	GoP	2,000,000.00		2,000,000.00
400000000	Construction of Grandstand with Football, Soccer Field & Oval	OCD/ FAD	Competitive Bidding	16-Jul-18	6-Aug-18	3-Sep-18	5-Sep-18	GoP	50,000,000.00		50,000,000.00
	<b>Total CO-LFP, 2018 Current Appropriations</b>								<b>148,500,000.00</b>		<b>148,500,000.00</b>
<b>TOTAL, ANNUAL PROCUREMENT PLAN FOR FY 2018</b>									<b>178,382,600.00</b>	<b>17,643,600.00</b>	<b>160,739,000.00</b>

Prepared by:

  
**JACQUELYN O. MIRASOL**  
 Head, BAC Secretariat

Recommending Approval:

  
**MARY GRACE R. NAVARRO**  
 Chairperson, BAC

  
**JANICE RIALUBIN-TAPUCOL**  
 Supervising Administrative Officer

Certified Funds Available:

  
**ANA SANDRA P. BALDEMOR**  
 Accountant III

Approved by:

  
**RONNALEE N. ORTEZA, Ph.D.**  
 Director III/ Campus Director