

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

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|---|-------------------------------|---|
| Department/Bureau/Office: <u>Philippine Science High School- Ilocos Region Campus</u> | Agency Code/UACS: <u>F297</u> | Contact Person: <u>RONALD R. RAPADA</u> |
| Region: <u>1 - La Union</u> | Organization Type: _____ | Position: <u>Administrative Officer III</u> |
| Address: <u>Poblacion East, San Ildefonso Ilocos Sur</u> | | E-mail: <u>ronaldr.rapada@ps-philgeps.gov.ph</u> |
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| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | | | | |
|--|-----------------|--|--------|-----|----|-----------|-------|-----------|------|----|-----------|------|-----------|------|----|-----------|-----|-----------------------------|--------------------------------------|---------------------------|-----|-----|-----------|-----------|-----------|-----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT | | |
| PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ALCOHOL OR ACETONE BASED ANTISEPTICS | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL | bottle | 0 | 25 | 0 | 25 | 1,196.25 | 0 | 25 | 0 | 25 | 1,196.25 | 0 | 25 | 0 | 25 | 1,196.25 | 0 | 25 | 0 | 25 | 1,196.25 | 100 | 47.85 | 4,785.00 |
| 2 | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon | gallon | 0 | 50 | 0 | 50 | 16,527.50 | 0 | 50 | 0 | 50 | 16,527.50 | 0 | 50 | 0 | 50 | 16,527.50 | 0 | 50 | 0 | 50 | 16,527.50 | 200 | 330.55 | 66,110.00 |
| ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | 60121413-CB-P01 | CLEARBOOK, 20 transparent pockets, A4 | piece | 0 | 0 | 20 | 20 | 698.20 | 0 | 0 | 20 | 20 | 698.20 | 0 | 0 | 20 | 20 | 698.20 | 0 | 0 | 20 | 20 | 698.20 | 80 | 32.91 | 2,632.80 |
| 4 | 60121413-CB-P02 | CLEARBOOK, 20 transparent pockets, legal | piece | 0 | 0 | 20 | 20 | 727.20 | 0 | 0 | 20 | 20 | 727.20 | 0 | 0 | 20 | 20 | 727.20 | 0 | 0 | 20 | 20 | 727.20 | 80 | 36.36 | 2,908.80 |
| 5 | 60121534-ER-P01 | ERASER, plastic/ rubber | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 4.47 | 0.00 |
| 6 | 60121524-SP-G01 | SIGN PEN, Black, liquid or gel | piece | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 12 | 22.20 | 266.40 |
| 7 | 60121524-SP-G02 | SIGN PEN, Blue, liquid or gel | piece | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 0 | 3 | 0 | 3 | 66.60 | 12 | 22.20 | 266.40 |
| 8 | 60121524-SP-G03 | SIGN PEN, Red, liquid or gel | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 22.20 | 0.00 |
| 9 | 60121124-WR-P01 | WRAPPING PAPER, kraft, 50 sheets per pack | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 161.20 | 0.00 |
| AUDIO AND VISUAL EQUIPMENT AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | 45121517-DO-C02 | DOCUMENT CAMERA, 8 MP | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 23,623.60 | 0.00 |
| 11 | 45111609-MM-P01 | MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.) | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 16,598.00 | 0.00 |
| BATTERIES AND CELLS AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | 26111702-BT-A02 | BATTERY, dry cell, size AA, Two (2) pieces per blister pack | pack | 0 | 0 | 15 | 15 | 307.35 | 0 | 0 | 15 | 15 | 307.35 | 0 | 0 | 15 | 15 | 307.35 | 0 | 0 | 15 | 15 | 307.35 | 60 | 20.49 | 1,229.40 |
| 13 | 26111702-BT-A01 | BATTERY, dry cell, size AAA, Two (2) pieces per blister pack | pack | 0 | 0 | 15 | 15 | 275.10 | 0 | 0 | 10 | 10 | 183.40 | 0 | 0 | 15 | 15 | 275.10 | 0 | 0 | 10 | 10 | 183.40 | 50 | 18.34 | 917.00 |
| 14 | 26111702-BT-A03 | BATTERY, dry cell, size D, Two (2) pieces per blister pack | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 96.20 | 0.00 |
| CLEANING EQUIPMENT AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | | | |
|--|-----------------|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----------------------------|--------------------------------------|---------------------------|-----------|-----|----------|-----------|--|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT | |
| 15 | 47131812-AF-A01 | AIR FRESHENER, Aerosol type, 150g | can | 0 | 25 | 0 | 25 | 2,041.00 | 0 | 25 | 0 | 25 | 2,041.00 | 0 | 25 | 0 | 25 | 2,041.00 | 0 | 25 | 0 | 25 | 2,041.00 | 100 | 81.64 | 8,164.00 | |
| 16 | 47131604-BR-S01 | BROOM, Soft (Walis Tambo) | piece | 0 | 8 | 0 | 8 | 1,089.92 | 0 | 7 | 0 | 7 | 953.68 | 0 | 0 | 8 | 8 | 1,089.92 | 0 | 7 | 0 | 7 | 953.68 | 30 | 136.24 | 4,087.20 | |
| 17 | 47131604-BR-T01 | BROOM, Stick (Walis Ting-ting) | piece | 0 | 8 | 0 | 8 | 182.24 | 0 | 7 | 0 | 7 | 159.46 | 0 | 0 | 8 | 8 | 182.24 | 0 | 7 | 0 | 7 | 159.46 | 30 | 22.76 | 683.40 | |
| 18 | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml | bottle | 0 | 0 | 30 | 30 | 1,248.00 | 0 | 0 | 30 | 30 | 1,248.00 | 0 | 30 | 0 | 30 | 1,248.00 | 0 | 30 | 0 | 30 | 1,248.00 | 120 | 41.60 | 4,992.00 | |
| 19 | 47131805-CL-P01 | CLEANSER, Scouring Powder, 350g | can | 12 | 0 | 0 | 12 | 287.04 | 11 | 0 | 0 | 11 | 263.12 | 12 | 0 | 0 | 12 | 287.04 | 15 | 0 | 0 | 15 | 388.80 | 50 | 23.92 | 1,196.00 | |
| 20 | 47131811-DE-B02 | DETERGENT BAR, 140g as packed | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 8.30 | 0.00 | |
| 21 | 47131811-DE-P03 | DETERGENT POWDER, all purpose, 1kg | pouch | 25 | 0 | 0 | 25 | 1,352.00 | 25 | 0 | 0 | 25 | 1,352.00 | 25 | 0 | 0 | 25 | 1,352.00 | 25 | 0 | 0 | 25 | 1,352.00 | 100 | 54.08 | 5,408.00 | |
| 22 | 47131803-DS-A01 | DISINFECTANT SPRAY, Aerosol type, 400g | can | 11 | 0 | 0 | 11 | 1,538.79 | 12 | 0 | 0 | 12 | 1,678.68 | 15 | 0 | 0 | 15 | 2,098.35 | 12 | 0 | 0 | 12 | 1,678.68 | 50 | 139.89 | 6,994.50 | |
| 23 | 47131601-DU-P01 | DUST PAN, rigid non-breakable plastic | piece | 8 | 0 | 0 | 8 | 221.12 | 7 | 0 | 0 | 7 | 193.48 | 8 | 0 | 0 | 8 | 221.12 | 7 | 0 | 0 | 7 | 193.48 | 30 | 27.64 | 829.20 | |
| 24 | 47131802-PW-P02 | FLOOR WAX, paste type, red, 2kg | can | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 309.76 | 0.00 | |
| 25 | 47131830-FC-A01 | FURNITURE CLEANER, Aerosol type, 300ml | can | 17 | 0 | 0 | 17 | 2,042.04 | 18 | 0 | 0 | 18 | 2,162.16 | 0 | 17 | 0 | 17 | 2,042.04 | 0 | 18 | 0 | 18 | 2,162.16 | 70 | 120.12 | 8,408.40 | |
| 26 | 73101612-HS-L01 | LIQUID HAND SOAP, 500mL | bottle | 0 | 50 | 0 | 50 | 2,147.50 | 0 | 50 | 0 | 50 | 2,147.50 | 0 | 50 | 0 | 50 | 2,147.50 | 0 | 50 | 0 | 50 | 2,147.50 | 200 | 42.95 | 8,590.00 | |
| 27 | 47121804-MP-B01 | MOP BUCKET, heavy duty, hard plastic, 30 liters capacity | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,288.00 | 0.00 | |
| 28 | 47131613-MP-H02 | MOPHANDLE, heavy duty | piece | 0 | 0 | 5 | 5 | 624.00 | 0 | 0 | 5 | 5 | 624.00 | 0 | 0 | 5 | 5 | 624.00 | 0 | 0 | 5 | 5 | 624.00 | 20 | 124.80 | 2,496.00 | |
| 29 | 47131619-MP-R01 | MOPHEAD, made of rayon | piece | 0 | 0 | 15 | 15 | 1,837.65 | 0 | 0 | 15 | 15 | 1,837.65 | 0 | 0 | 15 | 15 | 1,837.65 | 0 | 0 | 15 | 15 | 1,837.65 | 60 | 122.51 | 7,350.60 | |
| 30 | 47131501-RG-C01 | RAGS, all cotton, 1 kilo per bundle | bundle | 0 | 0 | 2 | 2 | 106.28 | 0 | 0 | 3 | 3 | 159.42 | 0 | 0 | 2 | 2 | 106.28 | 0 | 0 | 3 | 3 | 159.42 | 10 | 53.14 | 531.40 | |
| 31 | 47131602-SC-N01 | SCOURING PAD, 5 pieces per pack | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 57.93 | 0.00 | |
| 32 | 47121701-TB-P04 | TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack | pack | 0 | 75 | 0 | 75 | 10,803.00 | 0 | 75 | 0 | 75 | 10,803.00 | 0 | 75 | 0 | 75 | 10,803.00 | 0 | 75 | 0 | 75 | 10,803.00 | 300 | 144.04 | 43,212.00 | |
| 33 | 47121702-WB-P01 | WASTEBASKET, rigid plastic | piece | 5 | 0 | 0 | 5 | 159.55 | 0 | 5 | 0 | 5 | 159.55 | 0 | 5 | 0 | 5 | 159.55 | 0 | 5 | 0 | 5 | 159.55 | 20 | 31.91 | 638.20 | |
| COLOR COMPOUNDS AND DISPERSIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | 12171703-SI-P01 | INK, for stamp pad, 50ml | bottle | 0 | 2 | 0 | 2 | 57.82 | 0 | 2 | 0 | 2 | 57.82 | 0 | 2 | 0 | 2 | 57.82 | 0 | 2 | 0 | 2 | 57.82 | 8 | 28.91 | 231.28 | |
| CONSUMER ELECTRONICS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | 52161535-DV-R01 | DIGITAL VOICE RECORDER | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,339.16 | 0.00 | |
| FACE MASK | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | 42131713-SH-M06 | FACE MASK, 3 ply, fifty (50) pieces per box | box | 0 | 110 | 0 | 110 | 8,525.00 | 0 | 110 | 0 | 110 | 8,525.00 | 0 | 110 | 0 | 110 | 8,525.00 | 0 | 110 | 0 | 110 | 8,525.00 | 440 | 77.50 | 34,100.00 | |
| FILMS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 37 | 13111203-AC-P01 | ACETATE, 50 meters | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 969.88 | 0.00 | |
| 38 | 13111201-CF-P01 | CARBON FILM, A4, 100 sheets per box | box | 2 | 0 | 0 | 2 | 442.00 | 0 | 3 | 0 | 3 | 663.00 | 2 | 0 | 0 | 2 | 442.00 | 0 | 3 | 0 | 3 | 663.00 | 10 | 221.00 | 2,210.00 | |
| 39 | 13111201-CF-P02 | CARBON FILM, Legal, 100 sheets per box | box | 2 | 0 | 0 | 2 | 477.08 | 0 | 3 | 0 | 3 | 715.62 | 2 | 0 | 0 | 2 | 477.08 | 0 | 3 | 0 | 3 | 715.62 | 10 | 238.54 | 2,385.40 | |
| FIRE FIGHTING EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 40 | 46191601-FE-N01 | FIRE EXTINGUISHER, dry chemical | unit | 0 | 0 | 10 | 10 | 11,440.00 | 0 | 0 | 10 | 10 | 11,440.00 | 0 | 0 | 10 | 10 | 11,440.00 | 0 | 0 | 10 | 10 | 11,440.00 | 40 | 1,144.00 | 45,760.00 | |
| 41 | 46191601-FE-H01 | FIRE EXTINGUISHER, pure HCFC | unit | 0 | 0 | 4 | 4 | 22,453.00 | 0 | 0 | 4 | 4 | 22,453.00 | 0 | 0 | 4 | 4 | 22,453.00 | 0 | 0 | 4 | 4 | 22,453.00 | 16 | 5,613.25 | 89,812.00 | |
| FLAG OR ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 42 | 55121905-PH-P01 | PHILIPPINE NATIONAL FLAG | piece | 0 | 0 | 6 | 6 | 1,709.04 | 0 | 0 | 6 | 6 | 1,709.04 | 0 | 0 | 6 | 6 | 1,709.04 | 0 | 0 | 6 | 6 | 1,709.04 | 24 | 284.84 | 6,836.16 | |
| FURNITURE AND FURNISHINGS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43 | 56101504-CM-B01 | MONOBLOC CHAIR, beige | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 347.41 | 0.00 | |
| 44 | 56101504-CM-W01 | MONOBLOC CHAIR, white | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 344.92 | 0.00 | |
| 45 | 56101519-TM-S01 | MONOBLOC TABLE, white, 4 seater capacity | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,248.00 | 0.00 | |
| 46 | 56101519-TM-S02 | MONOBLOC TABLE, beige, 4 seater capacity | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,248.00 | 0.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|---|-----------------|---|-------|-----|----|-----------|-------|----------|------|----|-----------|------|----------|------|----|-----------|-----|----------|-----|----|-----------|----|----------|-----|-----------|-----------------------------|--------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | | | |
| HEATING AND VENTILATION AND AIR CIRCULATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 47 | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,222.00 | 0.00 | | |
| 48 | 40101604-EF-Q01 | ELECTRIC FAN, industrial, ground type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,109.68 | 0.00 | | |
| 49 | 40101604-EF-S01 | ELECTRIC FAN, stand type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 856.86 | 0.00 | | |
| 50 | 40101604-EF-W01 | ELECTRIC FAN, wall mount | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 768.56 | 0.00 | | |
| INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 51 | 43211507-DSK001 | DESKTOP, for Basic Users | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 24,793.60 | 0.00 | | |
| 52 | 43211507-DSK002 | DESKTOP, for Mid-Range Users | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 42,390.40 | 0.00 | | |
| 53 | 43201827-HD-X02 | EXTERNAL HARD DRIVE, 1TB | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,792.40 | 0.00 | | |
| 54 | 43211503-LAP001 | LAPTOP, for Mid-range Users | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 42,380.00 | 0.00 | | |
| 55 | 43211503-LAP002 | LAPTOP, Lightweight | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 46,800.00 | 0.00 | | |
| 56 | 43211708-MO-001 | MOUSE, OPTICAL, USB connection type | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 149.75 | 0.00 | | |
| 57 | 43212102-PR-D02 | PRINTER, Impact, Dot Matrix, 24 pins, 136 columns | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 38,100.97 | 0.00 | | |
| 58 | 43212102-PR-D01 | PRINTER, Impact, Dot Matrix, 9 pins, 80 columns | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10,189.92 | 0.00 | | |
| 59 | 43212105-PR-L01 | PRINTER, Laser, Monochrome | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,636.89 | 0.00 | | |
| LIGHTING AND FIXTURES AND ACCESSORIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 60 | 39101628-L8-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 75.61 | 0.00 | | |
| 61 | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 205.82 | 0.00 | | |
| MANUFACTURING COMPONENTS AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 62 | 31201610-GL-X01 | GLUE, all-purpose, 200 grams | jar | 0 | 0 | 12 | 12 | 848.64 | 0 | 0 | 13 | 13 | 919.36 | 0 | 0 | 13 | 13 | 919.36 | 0 | 0 | 12 | 12 | 848.64 | 50 | 70.72 | 3,536.00 | | |
| 63 | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13 | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 22.55 | 0.00 | | |
| 64 | 31151804-SW-S01 | STAPLE WIRE, standard | box | 0 | 0 | 15 | 15 | 356.40 | 0 | 0 | 15 | 15 | 356.40 | 0 | 0 | 15 | 15 | 356.40 | 0 | 0 | 15 | 15 | 356.40 | 60 | 23.76 | 1,425.60 | | |
| 65 | 31201502-TR-E01 | TAPE, electrical | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 19.45 | 0.00 | | |
| 66 | 31201503-TA-M01 | TAPE, masking, 24mm | roll | 0 | 35 | 0 | 35 | 2,165.80 | 0 | 35 | 0 | 35 | 2,165.80 | 0 | 35 | 0 | 35 | 2,165.80 | 0 | 35 | 0 | 35 | 2,165.80 | 140 | 61.88 | 8,663.20 | | |
| 67 | 31201503-TA-M02 | TAPE, masking, 48 mm | roll | 0 | 10 | 0 | 10 | 1,211.60 | 0 | 10 | 0 | 10 | 1,211.60 | 0 | 10 | 0 | 10 | 1,211.60 | 0 | 10 | 0 | 10 | 1,211.60 | 40 | 121.16 | 4,846.40 | | |
| 68 | 31201517-TA-P01 | TAPE, packaging, 48 mm | roll | 0 | 10 | 0 | 10 | 223.60 | 0 | 10 | 0 | 10 | 223.60 | 0 | 10 | 0 | 10 | 223.60 | 0 | 10 | 0 | 10 | 223.60 | 40 | 22.36 | 894.40 | | |
| 69 | 31201512-TA-T01 | TAPE, transparent, 24mm | roll | 0 | 30 | 0 | 30 | 335.40 | 0 | 30 | 0 | 30 | 335.40 | 0 | 30 | 0 | 30 | 335.40 | 0 | 30 | 0 | 30 | 335.40 | 120 | 11.18 | 1,341.60 | | |
| 70 | 31201512-TA-T02 | TAPE, transparent, 48 mm | roll | 0 | 8 | 0 | 8 | 180.56 | 0 | 7 | 0 | 7 | 157.99 | 0 | 7 | 0 | 7 | 157.99 | 0 | 8 | 0 | 8 | 180.56 | 30 | 22.57 | 677.10 | | |
| 71 | 31151507-TW-P01 | TWINE, plastic | roll | 0 | 0 | 3 | 3 | 199.86 | 0 | 0 | 3 | 3 | 199.86 | 0 | 0 | 3 | 3 | 199.86 | 0 | 0 | 3 | 3 | 199.86 | 12 | 66.62 | 799.44 | | |
| MEASURING AND OBSERVING AND TESTING EQUIPMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 72 | 41111604-RU-P02 | RULER, plastic, 450 mm | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 16.64 | 0.00 | | |
| OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 73 | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife, 10 pieces per tube | tube | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 14.82 | 0.00 | | |
| 74 | 44101602-P8-M01 | BINDING AND PUNCHING MACHINE, 50mm binding capacity | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 9,534.72 | 0.00 | | |
| 75 | 44101807-CA-C01 | CALCULATOR, Compact | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 266.24 | 0.00 | | |
| 76 | 44121710-CH-W01 | CHALK, white enamel, 100 pieces per box | box | 0 | 0 | 1 | 1 | 32.97 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 32.97 | 32.97 | | |
| 77 | 44122105-BF-C01 | CLIP, backfold, 19mm | box | 0 | 0 | 4 | 4 | 34.88 | 0 | 0 | 4 | 4 | 34.88 | 0 | 4 | 0 | 4 | 34.88 | 0 | 0 | 3 | 3 | 26.16 | 15 | 8.72 | 130.80 | | |
| 78 | 44122105-BF-C02 | CLIP, backfold, 25mm | box | 0 | 0 | 8 | 8 | 118.00 | 0 | 0 | 8 | 8 | 118.00 | 0 | 8 | 0 | 8 | 118.00 | 0 | 0 | 6 | 6 | 88.50 | 30 | 14.75 | 442.50 | | |
| 79 | 44122105-BF-C03 | CLIP, backfold, 32mm | box | 0 | 0 | 9 | 9 | 230.04 | 0 | 0 | 9 | 9 | 230.04 | 0 | 9 | 0 | 9 | 230.04 | 0 | 0 | 9 | 9 | 230.04 | 36 | 25.56 | 920.16 | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | |
|-----------------------|---|------------------------------|-----|-----|----|-----------|----------|-----|------|----|-----------|----------|-----|------|----|-----------|----------|-----|-----|-----------------------------|--------------------------------------|---------------------------|-----|-----------|----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | | | | Q4 | Q4 AMOUNT | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80 44122105-BF-004 | CLIP, backfold, 50mm | box | 0 | 0 | 10 | 10 | 560.40 | 0 | 0 | 10 | 10 | 560.40 | 0 | 10 | 0 | 10 | 560.40 | 0 | 0 | 10 | 10 | 560.40 | 40 | 56.04 | 2,241.60 |
| 81 44121801-CT-802 | CORRECTION TAPE, 8 meters | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 11.53 | 0.00 |
| 82 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 10 | 0 | 10 | 334.30 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10 | 0 | 10 | 334.30 | 20 | 33.43 | 668.60 |
| 83 44111515-DF-801 | DATA FILE BOX | piece | 0 | 0 | 10 | 10 | 772.00 | 0 | 10 | 0 | 10 | 772.00 | 0 | 10 | 0 | 10 | 772.00 | 0 | 0 | 10 | 10 | 772.00 | 40 | 77.20 | 3,088.00 |
| 84 44122011-DF-P01 | DATA FOLDER | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 68.64 | 0.00 |
| 85 44103002-DS-W01 | DATING AND STAMPING MACHINE | piece | 0 | 1 | 0 | 1 | 453.96 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1 | 0 | 1 | 453.96 | 0 | 0 | 0 | 0 | 0.00 | 2 | 453.96 | 907.92 |
| 86 44121506-EN-001 | ENVELOPE, Documentary, A4, 500 pieces per box | box | 0 | 1 | 0 | 1 | 764.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 764.40 | 0 | 0 | 0 | 0 | 0.00 | 2 | 764.40 | 1,528.80 |
| 87 44121506-EN-002 | ENVELOPE, Documentary, legal, 500 pieces per box | box | 0 | 1 | 0 | 1 | 980.72 | 0 | 0 | 1 | 1 | 980.72 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1 | 0 | 1 | 980.72 | 3 | 980.72 | 2,942.16 |
| 88 44121506-EN-X01 | ENVELOPE, Expanding, Kraft, 100 pieces per box | box | 0 | 2 | 0 | 2 | 1,476.80 | 0 | 1 | 0 | 1 | 738.40 | 0 | 3 | 0 | 3 | 2,215.20 | 1 | 0 | 0 | 1 | 738.40 | 7 | 738.40 | 5,168.80 |
| 89 44121506-EN-X02 | ENVELOPE, Expanding, Plastic | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 30.49 | 0.00 |
| 90 44121506-EN-M02 | ENVELOPE, Mailing, 500 pieces per box | box | 0 | 0 | 1 | 1 | 432.52 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 432.52 | 0 | 0 | 0 | 0 | 0.00 | 2 | 432.52 | 865.04 |
| 91 44121504-EN-W02 | ENVELOPE, Mailing, with window, 500 pieces per box | box | 0 | 0 | 1 | 1 | 488.80 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 488.80 | 488.80 |
| 92 44111912-ER-801 | ERASER, felt, for blackboard/whiteboard | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 11.41 | 0.00 |
| 93 44101714-FX-M01 | FACSIMILE MACHINE | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5,642.00 | 0.00 |
| 94 44122118-FA-P01 | FASTENER, metal, non-sharp edges, 50 sets per box | box | 12 | 0 | 0 | 12 | 1,135.68 | 13 | 0 | 0 | 13 | 1,230.32 | 13 | 0 | 0 | 13 | 1,230.32 | 12 | 0 | 0 | 12 | 1,135.68 | 50 | 94.64 | 4,732.00 |
| 95 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 85.20 | 0.00 |
| 96 44122018-FT-001 | FILE TAB/INDEX DIVIDER, bristol board, A4 | set | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 11.13 | 0.00 |
| 97 44122018-FT-002 | FILE TAB/INDEX DIVIDER, bristol board, legal | set | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 14.23 | 0.00 |
| 98 44122011-FO-P01 | FOLDER, Fancy with slide, A4, 50 pieces per bundle | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 270.40 | 0.00 |
| 99 44122011-FO-P02 | FOLDER, Fancy with slide, legal, 50 pieces per bundle | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 286.52 | 0.00 |
| 100 44122011-FO-L01 | FOLDER, L-type, A4, 50 pieces per pack | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 187.54 | 0.00 |
| 101 44122011-FO-L02 | FOLDER, L-type, legal, 50 pieces per pack | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 238.57 | 0.00 |
| 102 44122027-FO-P01 | FOLDER, prestboard, 100 pieces per box | box | 1 | 0 | 0 | 1 | 952.64 | 1 | 0 | 0 | 1 | 952.64 | 1 | 0 | 0 | 1 | 952.64 | 1 | 0 | 0 | 1 | 952.64 | 4 | 952.64 | 3,810.56 |
| 103 44122011-FO-T03 | FOLDER with tab, A4, 100 pieces per pack | pack | 4 | 0 | 0 | 4 | 1,156.48 | 4 | 0 | 0 | 4 | 1,156.48 | 4 | 0 | 0 | 4 | 1,156.48 | 3 | 0 | 0 | 3 | 867.36 | 15 | 289.12 | 4,336.80 |
| 104 44122011-FO-T04 | FOLDER with tab, legal, 100 pieces per pack | pack | 5 | 0 | 0 | 5 | 1,666.30 | 5 | 0 | 0 | 5 | 1,666.30 | 5 | 0 | 0 | 5 | 1,666.30 | 5 | 0 | 0 | 5 | 1,666.30 | 20 | 333.26 | 6,665.20 |
| 105 44122008-IT-T01 | INDEX TAB, self-adhesive, transparent, 5 sets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 63.11 | 0.00 |
| 106 44111515-MF-802 | MAGAZINE FILE BOX, Large | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 41.60 | 0.00 |
| 107 44121716-MA-P01 | MARKER, Fluorescent, 3 colors per set | set | 0 | 4 | 0 | 4 | 146.64 | 0 | 4 | 0 | 4 | 146.64 | 0 | 4 | 0 | 4 | 146.64 | 0 | 0 | 1 | 1 | 36.66 | 13 | 36.66 | 476.58 |
| 108 44121708-MP-B01 | MARKER, Permanent, Black | piece | 0 | 20 | 0 | 20 | 149.40 | 0 | 20 | 0 | 20 | 149.40 | 0 | 20 | 0 | 20 | 149.40 | 0 | 20 | 0 | 20 | 149.40 | 80 | 7.47 | 597.60 |
| 109 44121708-MP-B02 | MARKER, Permanent, Blue | piece | 0 | 7 | 0 | 7 | 52.29 | 0 | 7 | 0 | 7 | 52.29 | 0 | 7 | 0 | 7 | 52.29 | 0 | 7 | 0 | 7 | 52.29 | 28 | 7.47 | 209.16 |
| 110 44121708-MP-B03 | MARKER, Permanent, Red | piece | 0 | 5 | 0 | 5 | 37.35 | 0 | 5 | 0 | 5 | 37.35 | 0 | 5 | 0 | 5 | 37.35 | 0 | 5 | 0 | 5 | 37.35 | 20 | 7.47 | 149.40 |
| 111 44121708-MW-B01 | MARKER, Whiteboard, Black | piece | 0 | 20 | 0 | 20 | 193.00 | 0 | 20 | 0 | 20 | 193.00 | 0 | 20 | 0 | 20 | 193.00 | 0 | 15 | 0 | 15 | 144.75 | 75 | 9.65 | 723.75 |
| 112 44121708-MW-B02 | MARKER, Whiteboard, Blue | piece | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 20 | 9.65 | 193.00 |
| 113 44121708-MW-B03 | MARKER, Whiteboard, Red | piece | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 0 | 5 | 0 | 5 | 48.25 | 20 | 9.65 | 193.00 |
| 114 44122104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm | box | 0 | 9 | 0 | 9 | 79.38 | 0 | 9 | 0 | 9 | 79.38 | 0 | 9 | 0 | 9 | 79.38 | 0 | 0 | 6 | 6 | 52.92 | 33 | 8.82 | 291.06 |
| 115 44122104-PC-J02 | PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm | box | 0 | 12 | 0 | 12 | 165.36 | 0 | 13 | 0 | 13 | 179.14 | 0 | 13 | 0 | 13 | 179.14 | 0 | 0 | 12 | 12 | 165.36 | 50 | 13.78 | 689.00 |
| 116 44101801-PT-M01 | PAPER TRIMMER/CUTTING MACHINE, table top | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 9,297.60 | 0.00 |
| 117 44121705-PE-L01 | PENCIL, lead/graphite, with eraser, one (1) dozen per box | box | 0 | 25 | 0 | 25 | 519.75 | 0 | 25 | 0 | 25 | 519.75 | 0 | 25 | 0 | 25 | 519.75 | 0 | 25 | 0 | 25 | 519.75 | 100 | 20.79 | 2,079.00 |
| 118 44121619-PS-M01 | PENCIL SHARPENER, manual, single cutter head | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 212.87 | 0.00 |

| Item No. | Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | |
|---|-----------------------|--|------------------------------|-----|-----|----|-----------|-----------|-----|------|----|-----------|-----------|-----|------|----|-----------|-----------|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|------------|--|
| | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 119 | 44101602-FU-P01 | PUNCHER, paper, heavy duty | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 0 | 0 | 5 | 754.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 150.80 | 754.00 | |
| 120 | 44122037-RB-P10 | RING BINDER, plastic, 32 mm, 10 pieces per bundle | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 1 | 0 | 1 | 274.23 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 274.23 | 274.23 | |
| 121 | 44122101-RU-B01 | RUBBER BAND No. 18, 350g | box | 0 | 0 | 2 | 2 | 270.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 405.60 | 0 | 0 | 0 | 0 | 0.00 | 5 | 135.20 | 676.00 | |
| 122 | 44121905-SP-P01 | STAMP PAD, felt | piece | 0 | 0 | 2 | 2 | 79.84 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 79.84 | 0 | 0 | 0 | 0 | 0.00 | 4 | 39.92 | 159.68 | |
| 123 | 44121618-SS-S01 | SCISSORS, symmetrical or asymmetrical | pair | 0 | 5 | 0 | 5 | 166.85 | 0 | 5 | 0 | 5 | 166.85 | 0 | 5 | 0 | 5 | 166.85 | 0 | 0 | 5 | 5 | 166.85 | 20 | 33.37 | 667.40 | |
| 124 | 44121615-ST-S01 | STAPLER, standard type | piece | 0 | 5 | 0 | 5 | 728.00 | 0 | 5 | 0 | 5 | 728.00 | 0 | 5 | 0 | 5 | 728.00 | 0 | 0 | 5 | 5 | 728.00 | 20 | 145.60 | 2,912.00 | |
| 125 | 44121615-ST-B01 | STAPLER, heavy duty (binder type), desktop | unit | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 888.16 | 0.00 | |
| 126 | 44121613-SR-P01 | STAPLE REMOVER, plier type | piece | 0 | 5 | 0 | 5 | 139.35 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5 | 0 | 5 | 139.35 | 0 | 0 | 0 | 0 | 0.00 | 10 | 27.87 | 278.70 | |
| 127 | 44121605-TD-T01 | TAPE DISPENSER, table top | piece | 0 | 3 | 0 | 3 | 218.40 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 145.60 | 0 | 0 | 0 | 0 | 0.00 | 5 | 72.80 | 364.00 | |
| PAPER MATERIALS AND PRODUCTS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 128 | 14111525-CA-A01 | CARTOLINA, assorted colors, 20 pieces of assorted colors per pack | pack | 0 | 0 | 3 | 3 | 251.16 | 0 | 3 | 0 | 3 | 251.16 | 0 | 3 | 0 | 3 | 251.16 | 0 | 3 | 0 | 3 | 251.16 | 12 | 83.72 | 1,004.64 | |
| 129 | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 882.55 | 0.00 | |
| 130 | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,166.88 | 0.00 | |
| 131 | 14111506-CF-L22 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,528.80 | 0.00 | |
| 132 | 14111506-CF-L21 | COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,026.48 | 0.00 | |
| 133 | 14111506-CF-L31 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 790.40 | 0.00 | |
| 134 | 14111506-CF-L32 | COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,508.00 | 0.00 | |
| 135 | 14111609-LL-C01 | LOOSELEAF COVER, 50 sets per bundle | bundle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 794.96 | 0.00 | |
| 136 | 14111514-NP-S02 | NOTE PAD, stick on, 2" x 3", 100 sheets per pad | pad | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 37.06 | 0.00 | |
| 137 | 14111514-NP-S04 | NOTE PAD, stick on, 3" x 4", 100 sheets per pad | pad | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 59.28 | 0.00 | |
| 138 | 14111514-NP-S03 | NOTE PAD, stick on, 3" x 3", 100 sheets per pad | pad | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 52.00 | 0.00 | |
| 139 | 14111514-NB-S01 | NOTEBOOK, stenographer | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 12.04 | 0.00 | |
| 140 | 14111507-PP-M01 | PAPER, MULTICOPY A4, 500 sheets per ream | ream | 0 | 300 | 0 | 300 | 49,695.00 | 0 | 300 | 0 | 300 | 49,695.00 | 0 | 300 | 0 | 300 | 49,695.00 | 0 | 300 | 0 | 300 | 49,695.00 | 1200 | 165.65 | 198,780.00 | |
| 141 | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL, 500 sheets per ream | ream | 0 | 175 | 0 | 175 | 33,106.50 | 0 | 175 | 0 | 175 | 33,106.50 | 0 | 175 | 0 | 175 | 33,106.50 | 0 | 175 | 0 | 175 | 33,106.50 | 700 | 189.18 | 132,426.00 | |
| 142 | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4, 500 sheets per ream | ream | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 137.74 | 0.00 | |
| 143 | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream | ream | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 158.91 | 0.00 | |
| 144 | 14111531-PP-R01 | PAD PAPER, ruled | pad | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 21.53 | 0.00 | |
| 145 | 14111503-PA-P01 | PAPER, parchment, 100 sheets per box | box | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 196.10 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1 | 0 | 1 | 98.05 | 3 | 98.05 | 294.15 | |
| 146 | 14111531-RE-B01 | RECORD BOOK, 300 PAGES | book | 0 | 12 | 0 | 12 | 748.80 | 0 | 0 | 13 | 13 | 811.20 | 0 | 0 | 13 | 13 | 811.20 | 0 | 0 | 12 | 12 | 748.80 | 50 | 62.40 | 3,120.00 | |
| 147 | 14111531-RE-B02 | RECORD BOOK, 500 PAGES | book | 0 | 12 | 0 | 12 | 1,248.00 | 0 | 0 | 13 | 13 | 1,352.00 | 0 | 0 | 13 | 13 | 1,352.00 | 0 | 0 | 12 | 12 | 1,248.00 | 50 | 104.00 | 5,200.00 | |
| 148 | 14111818-TH-P02 | THERMAL PAPER, 216mm | roll | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 55.64 | 0.00 | |
| 149 | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack | pack | 80 | 0 | 0 | 80 | 2,704.00 | 80 | 0 | 0 | 80 | 2,704.00 | 80 | 0 | 0 | 80 | 2,704.00 | 80 | 0 | 0 | 80 | 2,704.00 | 320 | 33.80 | 10,816.00 | |
| 150 | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack | pack | 12 | 0 | 0 | 12 | 1,035.84 | 13 | 0 | 0 | 13 | 1,122.16 | 13 | 0 | 0 | 13 | 1,122.16 | 12 | 0 | 0 | 12 | 1,035.84 | 50 | 86.32 | 4,316.00 | |
| PERFUMES OR COLOGNES OR FRAGRANCES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 151 | 53131626-HS-S01 | LIQUID HAND SANITIZER, 500ml | bottle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 80.85 | 0.00 | |
| PESTICIDES OR PEST REPELLENTS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 152 | 10191509-IN-A01 | INSECTICIDE, 600ml | can | 0 | 0 | 12 | 12 | 1,672.32 | 0 | 0 | 11 | 11 | 1,532.96 | 0 | 0 | 11 | 11 | 1,532.96 | 0 | 0 | 11 | 11 | 1,532.96 | 45 | 139.36 | 6,271.20 | |
| PRINTED PUBLICATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 153 | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194) | book | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 37.21 | 0.00 | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | |
|---|-----------------|---|------|-----|----|-----------|-------|----------|------|----|-----------|------|----------|------|----|-----------|-----|----------|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|----------|-----------|--|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | 44103109-BR-005 | DRUM CARTRIDGE, BROTHER DR-3455, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,947.20 | 0.00 | |
| 2 | 44103105-BR-804 | INK CARTRIDGE, BROTHER LC67B, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 910.00 | 0.00 | |
| 3 | 44103105-BR-805 | INK CARTRIDGE, BROTHER LC67HYBK, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,601.60 | 0.00 | |
| 4 | 44103105-CA-004 | INK CARTRIDGE, CANON CL-741, Colored | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,126.32 | 0.00 | |
| 5 | 44103105-CA-002 | INK CARTRIDGE, CANON CL-811, Colored | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,178.32 | 0.00 | |
| 6 | 44103105-CA-804 | INK CARTRIDGE, CANON PG-740, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 861.12 | 0.00 | |
| 7 | 44103105-CA-802 | INK CARTRIDGE, CANON PG-810, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 892.32 | 0.00 | |
| 8 | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black | cart | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 12 | 12 | 2,995.20 | 0 | 0 | 12 | 12 | 2,995.20 | 50 | 249.60 | 12,480.00 | |
| 9 | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan | cart | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 12 | 12 | 2,995.20 | 0 | 0 | 12 | 12 | 2,995.20 | 50 | 249.60 | 12,480.00 | |
| 10 | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta | cart | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 12 | 12 | 2,995.20 | 0 | 0 | 12 | 12 | 2,995.20 | 50 | 249.60 | 12,480.00 | |
| 11 | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow | cart | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 13 | 13 | 3,244.80 | 0 | 0 | 12 | 12 | 2,995.20 | 0 | 0 | 12 | 12 | 2,995.20 | 50 | 249.60 | 12,480.00 | |
| 12 | 44103105-HP-B90 | INK CARTRIDGE, HP C2P04AA (HP62), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 852.80 | 0.00 | |
| 13 | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,048.32 | 0.00 | |
| 14 | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 910.00 | 0.00 | |
| 15 | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,053.52 | 0.00 | |
| 16 | 44103105-HP-P48 | INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,996.80 | 0.00 | |
| 17 | 44103105-HP-C48 | INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,996.80 | 0.00 | |
| 18 | 44103105-HP-M48 | INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,996.80 | 0.00 | |
| 19 | 44103105-HP-Y48 | INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,996.80 | 0.00 | |
| 20 | 44103105-HP-G48 | INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,996.80 | 0.00 | |
| 21 | 44103105-HP-B48 | INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,016.00 | 0.00 | |
| 22 | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 880.88 | 0.00 | |
| 23 | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,047.28 | 0.00 | |
| 24 | 44103105-HP-B35 | INK CARTRIDGE, HP CD887AA (HP703), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 419.12 | 0.00 | |
| 25 | 44103105-HP-T35 | INK CARTRIDGE, HP CD888AA (HP703), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 419.12 | 0.00 | |
| 26 | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 823.68 | 0.00 | |
| 27 | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 823.68 | 0.00 | |
| 28 | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 823.68 | 0.00 | |
| 29 | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,541.28 | 0.00 | |
| 30 | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 865.28 | 0.00 | |
| 31 | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,066.00 | 0.00 | |
| 32 | 44103105-HP-B49 | INK CARTRIDGE, HP CH565A (HP82), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 935.00 | 0.00 | |
| 33 | 44103105-HP-C49 | INK CARTRIDGE, HP CH566A (HP82), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 740.00 | 0.00 | |
| 34 | 44103105-HP-M49 | INK CARTRIDGE, HP CH567A (HP82), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 740.00 | 0.00 | |
| 35 | 44103105-HP-Y49 | INK CARTRIDGE, HP CH568A (HP82), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 740.00 | 0.00 | |
| 36 | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,970.80 | 0.00 | |
| 37 | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,517.36 | 0.00 | |
| 38 | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,517.36 | 0.00 | |

| Item & Specifications | | | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | | |
|-----------------------|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----------------------------|--------------------------------------|---------------------------|------|-----|-----------|-----------|
| | | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| 39 | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,517.36 | 0.00 |
| 40 | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 419.12 | 0.00 |
| 41 | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 419.12 | 0.00 |
| 42 | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 404.56 | 0.00 |
| 43 | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 404.56 | 0.00 |
| 44 | 44103105-HP-B42 | INK CARTRIDGE, HP CZ121A (HP685A), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 312.00 | 0.00 |
| 45 | 44103105-HP-C33 | INK CARTRIDGE, HP CZ122A (HP685A), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 256.88 | 0.00 |
| 46 | 44103105-HP-M33 | INK CARTRIDGE, HP CZ123A (HP685A), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 256.88 | 0.00 |
| 47 | 44103105-HP-Y33 | INK CARTRIDGE, HP CZ124A (HP685A), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 256.88 | 0.00 |
| 48 | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 424.32 | 0.00 |
| 49 | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 424.32 | 0.00 |
| 50 | 44103105-HP-C50 | INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 982.80 | 0.00 |
| 51 | 44103105-HP-M90 | INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 982.80 | 0.00 |
| 52 | 44103105-HP-Y50 | INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 982.80 | 0.00 |
| 53 | 44103105-HP-B50 | INK CARTRIDGE, HP L0S60AA (HP955), Black Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,294.80 | 0.00 |
| 54 | 44103205-HX-C48 | INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,339.52 | 0.00 |
| 55 | 44103205-HX-M48 | INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,339.52 | 0.00 |
| 56 | 44103205-HX-Y48 | INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,339.52 | 0.00 |
| 57 | 44103205-HX-B48 | INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,817.92 | 0.00 |
| 58 | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 468.00 | 0.00 |
| 59 | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 468.00 | 0.00 |
| 60 | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 468.00 | 0.00 |
| 61 | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 774.80 | 0.00 |
| 62 | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 77.43 | 0.00 |
| 63 | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C13S015632, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 77.94 | 0.00 |
| 64 | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015086) | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 818.48 | 0.00 |
| 65 | 44103109-BR-D06 | TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000 | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,760.00 | 0.00 |
| 66 | 44103103-BR-B03 | TONER CARTRIDGE, BROTHER TN-2025, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,685.28 | 0.00 |
| 67 | 44103103-BR-B04 | TONER CARTRIDGE, BROTHER TN-2130, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 1,892.80 | 0.00 |
| 68 | 44103103-BR-B05 | TONER CARTRIDGE, BROTHER TN-2150, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,685.28 | 0.00 |
| 69 | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,567.20 | 0.00 |
| 70 | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5,002.40 | 0.00 |
| 71 | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5,575.44 | 0.00 |
| 72 | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 4,564.56 | 0.00 |
| 73 | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,716.80 | 0.00 |
| 74 | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,716.80 | 0.00 |
| 75 | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,716.80 | 0.00 |
| 76 | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 13,399.36 | 0.00 |
| 77 | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,699.20 | 0.00 |

| | Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 29 July 2022) | Total Amount for the year | | | |
|-----|-----------------------|---|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|------|-----|-----|-----------------------------|--------------------------------------|---------------------------|----|-----------|------|
| | | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | | | | Q4 | Q4 AMOUNT | |
| 78 | 44103103-HP-B14 | TONER CARTRIDGE, HP CB540A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,603.60 | 0.00 |
| 79 | 44103103-HP-B19 | TONER CARTRIDGE, HP CE255A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,942.00 | 0.00 |
| 80 | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,741.92 | 0.00 |
| 81 | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,242.72 | 0.00 |
| 82 | 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,350.40 | 0.00 |
| 83 | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,610.40 | 0.00 |
| 84 | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,610.40 | 0.00 |
| 85 | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,610.40 | 0.00 |
| 86 | 44103103-HP-B24 | TONER CARTRIDGE, HP CE320A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,192.80 | 0.00 |
| 87 | 44103103-HP-C24 | TONER CARTRIDGE, HP CE321A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,083.60 | 0.00 |
| 88 | 44103103-HP-Y24 | TONER CARTRIDGE, HP CE322A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,083.60 | 0.00 |
| 89 | 44103103-HP-M24 | TONER CARTRIDGE, HP CE323A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,083.60 | 0.00 |
| 90 | 44103103-HP-B25 | TONER CARTRIDGE, HP CE390A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,872.80 | 0.00 |
| 91 | 44103103-HP-B26 | TONER CARTRIDGE, HP CE400A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,786.00 | 0.00 |
| 92 | 44103103-HP-C26 | TONER CARTRIDGE, HP CE401A, Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10,103.60 | 0.00 |
| 93 | 44103103-HP-Y26 | TONER CARTRIDGE, HP CE402A, Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10,193.04 | 0.00 |
| 94 | 44103103-HP-M26 | TONER CARTRIDGE, HP CE403A, Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 10,103.60 | 0.00 |
| 95 | 44103103-HP-B27 | TONER CARTRIDGE, HP CE410A (HP305), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,837.60 | 0.00 |
| 96 | 44103103-HP-C27 | TONER CARTRIDGE, HP CE411A (HP305), Cyan | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,011.20 | 0.00 |
| 97 | 44103103-HP-Y27 | TONER CARTRIDGE, HP CE412A (HP305), Yellow | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5,460.00 | 0.00 |
| 98 | 44103103-HP-M27 | TONER CARTRIDGE, HP CE413A (HP305), Magenta | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 6,011.20 | 0.00 |
| 99 | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 4,050.80 | 0.00 |
| 100 | 44103103-HX-B28 | TONER CARTRIDGE, HP CE505X, Black, high cap | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,332.00 | 0.00 |
| 101 | 44103103-HP-B32 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,878.72 | 0.00 |
| 102 | 44103103-HP-B33 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 5,246.80 | 0.00 |
| 103 | 44103103-HP-B35 | TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425 | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 4,690.40 | 0.00 |
| 104 | 44103103-HP-B31 | TONER CARTRIDGE, HP CF280XC | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 8,359.52 | 0.00 |
| 105 | 44103103-HP-B36 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,800.00 | 0.00 |
| 106 | 44103103-HP-B37 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,034.72 | 0.00 |
| 107 | 44103103-HX-B31 | TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3,796.00 | 0.00 |
| 108 | 44103103-HP-B38 | TONER CARTRIDGE, HP CF287A (HP87), Black | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 9,828.00 | 0.00 |
| 109 | 44103103-HX-B32 | TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 13,728.00 | 0.00 |
| 110 | 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,574.00 | 0.00 |
| 111 | 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,652.00 | 0.00 |
| 112 | 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,652.00 | 0.00 |
| 113 | 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2,652.00 | 0.00 |
| 114 | 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 7,030.40 | 0.00 |
| 115 | 44103103-HP-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 8,814.00 | 0.00 |
| 116 | 44103103-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet | cart | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 8,814.00 | 0.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | |
|---|---|------------------------------|-----|-----|-----|-----------|----------|-----|------|-----|-----------|----------|-----|------|-----|-----------|----------|-----|-----|-----|-----------|-----------------------------|--------------------------------------|---------------------------|-----------|--|--|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | | | | |
| 12 4322802-SFT-011 | Network management software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0.00 | 0.00 | | |
| 13 4322905-SFT-012 | Networking software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0.00 | 0.00 | | |
| 14 4323004-SFT-013 | Operating environment software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0.00 | 0.00 | | |
| 15 4323205-SFT-014 | Security and protection software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0.00 | 0.00 | | |
| 16 4323405-SFT-015 | Utility and device driver software | license | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0.00 | 0.00 | | |
| PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Adhesive tape | roll | 0 | 0 | 15 | 15 | 375.00 | 0 | 0 | 15 | 15 | 375.00 | 0 | 0 | 15 | 15 | 375.00 | 0 | 0 | 15 | 15 | 375.00 | 60 | 25.00 | 1,500.00 | | |
| | Ballpen, black | piece | 0 | 0 | 125 | 125 | 1,375.00 | 0 | 0 | 125 | 125 | 1,375.00 | 0 | 0 | 125 | 125 | 1,375.00 | 0 | 0 | 125 | 125 | 1,375.00 | 500 | 11.00 | 5,500.00 | | |
| | Ballpen, red | piece | 0 | 0 | 23 | 23 | 253.00 | 0 | 0 | 22 | 22 | 242.00 | 0 | 0 | 23 | 23 | 253.00 | 0 | 0 | 22 | 22 | 242.00 | 90 | 11.00 | 990.00 | | |
| | Board paper, short | pack | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 160 | 35.00 | 5,600.00 | | |
| | Board paper, A4 size | pack | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 0 | 0 | 40 | 40 | 1,400.00 | 160 | 35.00 | 5,600.00 | | |
| | Cartolina, white | piece | 0 | 25 | 0 | 25 | 150.00 | 0 | 25 | 0 | 25 | 150.00 | 0 | 25 | 0 | 25 | 150.00 | 0 | 25 | 0 | 25 | 150.00 | 100 | 6.00 | 600.00 | | |
| | CD-rewritable | piece | 0 | 25 | 0 | 25 | 1,125.00 | 0 | 25 | 0 | 25 | 1,125.00 | 0 | 25 | 0 | 25 | 1,125.00 | 0 | 25 | 0 | 25 | 1,125.00 | 100 | 45.00 | 4,500.00 | | |
| | CD-recordable | piece | 0 | 15 | 0 | 15 | 375.00 | 0 | 15 | 0 | 15 | 375.00 | 0 | 15 | 0 | 15 | 375.00 | 0 | 15 | 0 | 15 | 375.00 | 60 | 25.00 | 1,500.00 | | |
| | Certificate frame | piece | 0 | 30 | 0 | 30 | 4,500.00 | 0 | 30 | 0 | 30 | 4,500.00 | 0 | 30 | 0 | 30 | 4,500.00 | 0 | 30 | 0 | 30 | 4,500.00 | 120 | 150.00 | 18,000.00 | | |
| | Construction paper | pack | 0 | 0 | 38 | 38 | 950.00 | 0 | 0 | 37 | 37 | 925.00 | 0 | 0 | 38 | 38 | 950.00 | 0 | 0 | 37 | 37 | 925.00 | 150 | 25.00 | 3,750.00 | | |
| | ID strap | piece | 50 | 0 | 0 | 50 | 5,000.00 | 50 | 0 | 0 | 50 | 5,000.00 | 50 | 0 | 0 | 50 | 5,000.00 | 50 | 0 | 0 | 50 | 5,000.00 | 200 | 100.00 | 20,000.00 | | |
| | Manila paper | piece | 0 | 15 | 0 | 15 | 75.00 | 0 | 15 | 0 | 15 | 75.00 | 0 | 15 | 0 | 15 | 75.00 | 0 | 15 | 0 | 15 | 75.00 | 60 | 5.00 | 300.00 | | |
| | Plastic cover | roll | 0 | 0 | 1 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 1 | 1 | 1,500.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 1,500.00 | 3,000.00 | | |
| | Paper, multipurpose A3, 500 sheets per ream | ream | 0 | 0 | 6 | 6 | 3,600.00 | 0 | 0 | 5 | 5 | 3,000.00 | 0 | 0 | 6 | 6 | 3,600.00 | 0 | 0 | 5 | 5 | 3,000.00 | 22 | 600.00 | 13,200.00 | | |
| | Padding glue | bottle | 0 | 0 | 1 | 1 | 300.00 | 0 | 0 | 1 | 1 | 300.00 | 0 | 0 | 1 | 1 | 300.00 | 0 | 0 | 0 | 0 | 0.00 | 3 | 300.00 | 900.00 | | |
| | Push pin | box | 0 | 8 | 0 | 8 | 280.00 | 0 | 7 | 0 | 7 | 245.00 | 0 | 8 | 0 | 8 | 280.00 | 0 | 7 | 0 | 7 | 245.00 | 30 | 35.00 | 1,050.00 | | |
| | Ring binder, 1/2" | piece | 0 | 2 | 0 | 2 | 20.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 30.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 10.00 | 50.00 | | |
| | Time card | pack | 7 | 0 | 0 | 7 | 630.00 | 0 | 7 | 0 | 7 | 630.00 | 0 | 7 | 0 | 7 | 630.00 | 0 | 7 | 0 | 7 | 630.00 | 28 | 90.00 | 2,520.00 | | |
| | Computer ribbon, LX300+ | pack | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 300.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 200.00 | 5 | 100.00 | 500.00 | | |
| | Canon PG 40 Ink, black | piece | 0 | 0 | 1 | 1 | 850.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 1 | 850.00 | 850.00 | | |
| | FARGO DTC black ribbon | piece | 0 | 0 | 2 | 2 | 3,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 1,500.00 | 3,000.00 | | |
| | FARGO DTC color ribbon | piece | 0 | 0 | 2 | 2 | 8,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 4,250.00 | 8,500.00 | | |
| | CR 80 NOCO, 500's | pack | 0 | 0 | 2 | 2 | 6,400.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 3,200.00 | 6,400.00 | | |
| | Permanent marker ink, black | bottle | 0 | 0 | 5 | 5 | 400.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 5 | 5 | 400.00 | 0 | 0 | 0 | 0 | 0.00 | 10 | 80.00 | 800.00 | | |
| | Whiteboard pen ink, black | bottle | 0 | 0 | 10 | 10 | 1,300.00 | 0 | 0 | 10 | 10 | 1,300.00 | 0 | 10 | 0 | 10 | 1,300.00 | 0 | 10 | 0 | 10 | 1,300.00 | 40 | 130.00 | 5,200.00 | | |
| | Ink for Canon G4000, 790 black | bottle | 0 | 10 | 0 | 10 | 4,000.00 | 0 | 10 | 0 | 10 | 4,000.00 | 10 | 0 | 0 | 10 | 4,000.00 | 10 | 0 | 0 | 10 | 4,000.00 | 40 | 400.00 | 16,000.00 | | |
| | Ink for Canon G4000, 790 yellow | bottle | 0 | 10 | 0 | 10 | 3,800.00 | 0 | 10 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 40 | 380.00 | 15,200.00 | | |
| | Ink for Canon G4000, 790 magenta | bottle | 0 | 10 | 0 | 10 | 3,800.00 | 0 | 10 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 40 | 380.00 | 15,200.00 | | |
| | Ink for Canon G4000, 790 cyan | bottle | 0 | 10 | 0 | 10 | 3,800.00 | 0 | 10 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 10 | 0 | 0 | 10 | 3,800.00 | 40 | 380.00 | 15,200.00 | | |
| | Ink for Epson L3110, 003 black | bottle | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 70 | 380.00 | 26,600.00 | | |
| | Ink for Epson L3110, 003 cyan | bottle | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 70 | 380.00 | 26,600.00 | | |
| | Ink for Epson L3110, 003 magenta | bottle | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 70 | 380.00 | 26,600.00 | | |
| | Ink for Epson L3110, 003 yellow | bottle | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 17 | 0 | 0 | 17 | 6,460.00 | 18 | 0 | 0 | 18 | 6,840.00 | 70 | 380.00 | 26,600.00 | | |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 29 July 2022) | Total Amount for the year | |
|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|--------------------------------------|---------------------------|------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | | | | Q4 AMOUNT |
| | | | | | | | | | | | | | | | | | | | | | | | | |
| Toner for Konica Minolta printer, black | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 4 | 0 | 4 | 21,200.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 4 | 5,300.00 | 21,200.00 |
| Toner for Konica Minolta printer, cyan | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 10,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 5,300.00 | 10,600.00 |
| Toner for Konica Minolta printer, magenta | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 10,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 5,300.00 | 10,600.00 |
| Toner for Konica Minolta printer, yellow | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 10,600.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 2 | 5,300.00 | 10,600.00 |
| Toner for LBP 6300DN Canon 319 | piece | 0 | 5 | 0 | 5 | 27,500.00 | 0 | 0 | 5 | 5 | 27,500.00 | 0 | 5 | 0 | 5 | 27,500.00 | 5 | 0 | 0 | 5 | 27,500.00 | 20 | 5,500.00 | 110,000.00 |
| Toner for Gestetner MPC 2011, black | piece | 0 | 3 | 0 | 3 | 15,000.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 15,000.00 | 0 | 0 | 0 | 0 | 0.00 | 6 | 5,000.00 | 30,000.00 |
| Toner for Gestetner MPC 2011, cyan | piece | 0 | 3 | 0 | 3 | 28,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 28,500.00 | 0 | 0 | 0 | 0 | 0.00 | 6 | 9,500.00 | 57,000.00 |
| Toner for Gestetner MPC 2011, magenta | piece | 0 | 3 | 0 | 3 | 28,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 3 | 0 | 3 | 28,500.00 | 0 | 0 | 0 | 0 | 0.00 | 6 | 9,500.00 | 57,000.00 |
| Toner for Gestetner MPC 2011, yellow | piece | 0 | 3 | 0 | 3 | 28,500.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 2 | 0 | 2 | 19,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 9,500.00 | 47,500.00 |
| Toner for FujiXerox S2320, black | piece | 0 | 0 | 5 | 5 | 22,500.00 | 0 | 5 | 0 | 5 | 22,500.00 | 0 | 0 | 5 | 5 | 22,500.00 | 0 | 0 | 0 | 0 | 0.00 | 15 | 4,500.00 | 67,500.00 |
| Riso ink, KZ30 | piece | 0 | 2 | 0 | 2 | 2,400.00 | 0 | 0 | 2 | 2 | 2,400.00 | 0 | 2 | 0 | 2 | 2,400.00 | 0 | 2 | 0 | 2 | 2,400.00 | 8 | 1,200.00 | 9,600.00 |
| Riso master roll, KZB4 | roll | 0 | 2 | 0 | 2 | 3,000.00 | 0 | 0 | 2 | 2 | 3,000.00 | 0 | 2 | 0 | 2 | 3,000.00 | 0 | 2 | 0 | 2 | 3,000.00 | 8 | 1,500.00 | 12,000.00 |
| Riso ink, EZ331A | piece | 0 | 2 | 0 | 2 | 4,000.00 | 0 | 0 | 2 | 2 | 4,000.00 | 0 | 2 | 0 | 2 | 4,000.00 | 0 | 2 | 0 | 2 | 4,000.00 | 8 | 2,000.00 | 16,000.00 |
| Riso master roll, EZ331A | roll | 0 | 2 | 0 | 2 | 9,000.00 | 0 | 0 | 2 | 2 | 9,000.00 | 0 | 2 | 0 | 2 | 9,000.00 | 0 | 2 | 0 | 2 | 9,000.00 | 8 | 4,500.00 | 36,000.00 |
| Albatross, toilet deo cake | piece | 0 | 0 | 50 | 50 | 1,750.00 | 0 | 50 | 0 | 50 | 1,750.00 | 0 | 0 | 50 | 50 | 1,750.00 | 0 | 50 | 0 | 50 | 1,750.00 | 200 | 35.00 | 7,000.00 |
| Alcohol, isopropyl, 68-72% solution, 250-300 ml | bottle | 25 | 0 | 0 | 25 | 2,000.00 | 25 | 0 | 0 | 25 | 2,000.00 | 25 | 0 | 0 | 25 | 2,000.00 | 25 | 0 | 0 | 25 | 2,000.00 | 100 | 80.00 | 8,000.00 |
| Alcohol, isopropyl, 68-72% solution, 3.785 ltr | gallon | 50 | 0 | 0 | 50 | 32,500.00 | 50 | 0 | 0 | 50 | 32,500.00 | 50 | 0 | 0 | 50 | 32,500.00 | 50 | 0 | 0 | 50 | 32,500.00 | 200 | 650.00 | 130,000.00 |
| Air freshener, gel type | piece | 50 | 0 | 0 | 50 | 4,511.00 | 50 | 0 | 0 | 50 | 4,511.00 | 50 | 0 | 0 | 50 | 4,511.00 | 50 | 0 | 0 | 50 | 4,511.00 | 200 | 90.22 | 18,044.00 |
| Bleach disinfectant | bottle | 0 | 15 | 0 | 15 | 750.00 | 0 | 15 | 0 | 15 | 750.00 | 0 | 15 | 0 | 15 | 750.00 | 0 | 0 | 15 | 15 | 750.00 | 60 | 50.00 | 3,000.00 |
| Dishwashing soap/paste | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 70.00 | 0.00 |
| Door mat | piece | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 100.00 | 0.00 |
| Glass cleaner | bottle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 120.00 | 0.00 |
| Muriatic acid, 1000ml | bottle | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 | 0.00 | 0 | 150.00 | 0.00 |
| Rubber gloves | pairs | 0 | 8 | 0 | 8 | 800.00 | 0 | 7 | 0 | 7 | 700.00 | 0 | 8 | 0 | 8 | 800.00 | 0 | 7 | 0 | 7 | 700.00 | 30 | 100.00 | 3,000.00 |
| Soap, bath/toilet | piece | 0 | 0 | 1 | 1 | 40.00 | 0 | 0 | 1 | 1 | 40.00 | 0 | 0 | 1 | 1 | 40.00 | 0 | 0 | 0 | 0 | 0.00 | 3 | 40.00 | 120.00 |
| Floor mat basin, stainless | piece | 0 | 15 | 0 | 15 | 3,000.00 | 0 | 15 | 0 | 15 | 3,000.00 | 0 | 15 | 0 | 15 | 3,000.00 | 0 | 15 | 0 | 15 | 3,000.00 | 60 | 200.00 | 12,000.00 |
| Power knapsack sprayer | piece | 0 | 0 | 2 | 2 | 6,000.00 | 0 | 0 | 1 | 1 | 3,000.00 | 0 | 0 | 2 | 2 | 6,000.00 | 0 | 0 | 0 | 0 | 0.00 | 5 | 3,000.00 | 15,000.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue <small>(as of 28 July 2022)</small> | Total Amount for the year | | | | |
|-----------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----------------------------|---|---------------------------|------|-----|------|-----------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year |
|-----------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 20 July 2022) | Total Amount for the year |
|-----------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|--------------------------------------|---------------------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT | | | |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |

| Item & Specifications | Unit of Measure | Monthly Quantity Requirement | | | | | | | | | | | | | | | | Total Quantity for the year | Price Catalogue (as of 28 July 2022) | Total Amount for the year | | | | |
|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----------------------------|--------------------------------------|---------------------------|------|-----|------|--------------|
| | | Jan | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | | | | Nov | Dec | Q4 | Q4 AMOUNT |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 1.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| | | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | | | | 0 | 0.00 | 0 | 0.00 | 0.00 |
| A. TOTAL | | | | | | | | | | | | | | | | | | | | | | P | | 1,822,595.54 |
| B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL) | | | | | | | | | | | | | | | | | | | | | | P | | 182,259.55 |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) | | | | | | | | | | | | | | | | | | | | | | P | | - |
| D. GRAND TOTAL (A + B + C) | | | | | | | | | | | | | | | | | | | | | | P | | 2,004,855.09 |
| E. APPROVED BUDGET BY THE AGENCY HEAD | | | | | | | | | | | | | | | | | | | | | | | | |
| In Figures and Words: | | | | | | | | | | | | | | | | | | | | | | | | |

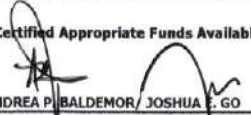
We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

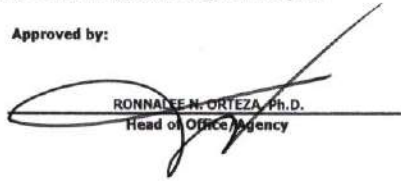

 RONALD R. RAPADA
 Property/Supply Officer

Date Prepared: September 15, 2022

Certified Funds Available / Certified Appropriate Funds Available:


 ANA SANDREA P. BALDEMOR / JOSHUA E. GO
 Accountant / Budget Officer

Approved by:


 RONNALDE N. ORTEZA, Ph.D.
 Head of Office/Agency