

CERTIFICATION OF UNDERTAKING/NON-UNDERTAKING OF EARLY PROCUREMENT ACTIVITIES

I hereby certify that **PHILIPPINE SCIENCE HIGH SCHOOL - ILOCOS REGION CAMPUS** has

- successfully undertaken
- unsuccessfully undertaken
- not undertaken

some Early Procurement Activities (EPA) for eligible Procurement Projects based on the agency's Indicative Annual Procurement Plan consistent with the National Expenditure Plan (NEP) for Fiscal year 2024 in the following amounts:

Description ¹⁶	Total Amount (In PhP)
a. Total Amount in Indicative APP based on NEP	44,525,969.22 ,
b. Less: Exclusions ¹⁷	13,611,554.27 ,
c. Total Amount of Eligible Procurement Projects [c=(a-b)]	30,914,414.95 ,
d. Amount of Successful ¹⁸ EPA Projects	24,192,956.24 ,
e. Percentage of Successful EPA [e=(d/c)*100]	78.26% ,

The agency was not able to achieve the required 50% mainly due to non-undertaking of EPA on projects that are to be procured through alternative modes other than the cited exceptions (e.g. Negotiated Procurement - Agency to Agency other than with the DBM-PS and Direct Contracting) for practical reasons. The complete details of the EPAs and the specific reasons for not undertaking some are contained in Annex A hereof.

This Certification is being made in compliance with the Guidelines on the Grant of Performance-Based Bonus for the Fiscal Year 2023, of the Administrative Order No. 25 Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems.

The undersigned attests to the accuracy of all information contained herein based on available records and information that can be verified with the Philippine Science High School - Ilocos Region Campus and the Philippine Government Electronic Procurement System.

IN WITNESS HEREOF, I have hereunto affixed my signature on January 26, 2024 in San Ildefonso, Ilocos Sur, Philippines.

DR. RONNALEE N. ORTEZA
Director III/Campus Director

26 JAN 2024

SUBSCRIBED AND SWORN to before me this _____, in Sta. Maria, Ilocos Sur, Philippines, with affiant exhibiting me her PSHS-IRC ID No. 04-014 issued on June 2014 at San Ildefonso, Ilocos Sur, Philippines.

ATTY. MARIA ELLEN DIRIGE-CABATU

NOTARY PUBLIC

Until December 31, 2024

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¹⁶Amount and values refer to the Approved Budget for the Contract.

¹⁷See item 4.3 of the Guidelines in the Conduct of Early Procurement Activities as a Requirement for the Grant of the Performance-Based Bonus

¹⁸Section 3.1 of GPPB Circular 06-2019 provides that the "EPA shall refer to the conduct of procurement activities, from posting of the procurement opportunity, if required until recommendation of the Bids and Awards Committee (BAC) to the HOPE as to the award of the contract xxx"

DETAILS OF EARLY PROCUREMENT ACTIVITIES
AS INDICATED IN THE **2024 INDICATIVE ANNUAL PROCUREMENT PLAN**

Activity/Project	Budget Based on APP (In PhP)	% (Over Total EPA)	Mode of Procurement	Remarks (Status/Justification)
A. Successful EPAs	24,192,956.24	78.26%		
Security Services (Procurement of Security Services for CY 2024)	4,230,273.00		Competitive Bidding	Awarded on 12/29/2023
Janitorial and Environmental/ Sanitary Services (Procurement of Janitorial Services for CY 2024)	3,935,025.20		Competitive Bidding	Awarded on 12/29/2023
General Services- Clerical/Dorm Personnel (Outsourcing of Other General Services for CY 2024)	2,690,033.04		Competitive Bidding	Awarded on 12/29/2023
Internet Subscription Expenses (Procurement of Primary Internet Access Subscription for FY 2024)	1,007,688.00		Renewal	Renewed on 12/29/2023
Internet Subscription Expenses (Procurement of One Lot Secondary Internet Access Subscription for FY 2024)	879,937.00		Competitive Bidding	Awarded on 12/29/2023
Motor Vehicle (Procurement of Motor Vehicle-Passenger Van)	2,650,000.00		Competitive Bidding	Awarded on 12/29/2023
Electricity Expenses	8,800,000.00		Direct Contracting	With existing subscription contract with the sole service provider in Ilocos Sur since start of operation in 2003
B. Unsuccessful EPA	0	0%		
C. EPAs Not Undertaken (to be procured thru Negotiated Procurement -	620,300.00	2.01%		

Lease of Real Property and Venue)				
Accommodation/Representation	620,300.00		Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	
D. EPAs Not Undertaken (to be procured thru Negotiated Procurement-Agency-to-Agency)	3,868,258.71	12.51%		EPA on these items is impractical.
Accountable Forms/Checkbooks	6,500.00		Negotiated Procurement - Agency-to-Agency (Sec. 53.5)	EPA on this item is impractical since it will be procured only from the campus' GSB (i.e. Landbank of the Philippines) when the stocks of the items run low later this FY 2024.
Advertising Expenses	153,000.00			EPA on this item since it pertains to the campus.' ads for the campus' admission/entrance examination on the later part of FY 2024 and will be procured only from the limited media companies in the region.
Insurance Expenses	3,503,662.01			EPA on this item is impractical since this will be contracted only with the GSIS before the policy renewal period or after the completion of the new' projects to be insured this FY 2024.
Fidelity Bond Premium	127,725.00			EPA on this item is impractical since it will be contracted only with the BTR before the bond renewal period.
Student Group Accident Insurance	68,500.00			EPA on this item is impractical since it will be contracted only with the GSIS before the policy renewal period or after the determination of the new scholars to be insured for SY 2024-2025.

Taxes, Duties and Licenses	8,871.70			EPA on this item is impractical since it will be contracted only with the concerned regulatory government agencies (e.g. LTO, DENR) before the license renewal period or after the determination of the need for new licenses this FY 2024.
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E. EPAs Not Undertaken (to be procured thru Direct Contracting)	2,232,900.00	7.22%		EPA on these items is impractical.
Telephone - Mobile	163,440.00		Direct Contracting (Sec. 50)	Conduct of EPA on these projects is impractical since these are existing subscriptions from the previous year.
Telephone - Landline	96,000.00			
Legal Services	5,000.00			Conduct of EPA on these projects is impractical as the actual need for them is distributed at different times during FY 2024.
Auditing Services	100,000.00			
Consultancy Services	100,000.00			
Other Professional Services (Resource Persons for Training and Other Professionals)	1,768,460.00			
GRAND TOTAL (Subject to EPAs)	30,914,414.95	100%		

Certified Correct:

DR. RONNALLEE N. ORTEZA
 Director III/Campus Director

