



Annex A

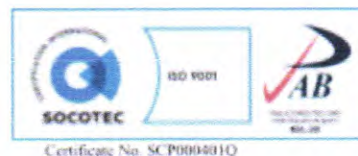
ACTIVITIES ON THE CIVIL SERVICE MONTH CELEBRATION
SEPTEMBER 2021

DATE/ TIME	ACTIVITY	Responsible Unit	Participants/ Remarks
September 2, 2021	Online Zumba CSC RO I Activity	Health and Wellness Committee	Employees (At least 50% per division)
September 1 to 24, 2021	Online Photography Contest "Lingkod Bayani sa New Normal IRC" (See Annex A.1 for the mechanics)	HRMU	At least one entry per Division
September 6, 13, 20, 27, 2021 during Flag Ceremonies	Weekly raffle of SafePass entries (3 winners per week) (See Annex A.2 for the mechanics)	HRMU/ MIS	Employees with safepass entries
September 3 to 30, 2021	Campus Operational and Procurement Planning Activities*	BMU	All Employees, DCs
September 13, 2021	Tips for Plantitos and Plantitas (CSC National offered activity) link will be provided later	HRMU	Employees (Optional)
September 14, 2021 2:00 PM	Demo on Meat Processing –(CSC National offered activity) link will be provided later	HRMU	Employees (Optional)
September 15-17, 2021	Public Sector HR Symposium	HRMU	MANCOM and HR

see next page

APPROVED FOR POSTING

BY:
 3SHS-IRC
 (077) 674-1446



September 24, 2021 – 9:30AM to 11:30 PM	Office Productivity Training on Microsoft and Google Applications	HRMU	Non Teaching personnel
September 24, 2021 – 1:30 PM onwards	Orientation on Employees' Compensation	HRMU	All employees including outsourced personnel
October 4, 2021 during the Flag Ceremony	Culminating Activity Awarding of Winners of Photography Contest Awarding of PRAISE Awardees "Gantimpala Agad" "Best Attendance"	HRMU/ OCD/ PRAISE Committee	All Employees, Winners and Awardees

****With Separate Activity Proposal***

Mechanics of IRC Online Photography Contest

What and when is this activity?

The Philippine Science High School-Ilocos Region Campus through the Human Resources Management Unit will hold an Online Photography Contest. Entries will be accepted from **September 1 to 24, 2021**.

This year's theme is ***Lingkod Bayani sa New Normal IRC***, which aims to showcase our *lingkod bayani's* commitment to service for the organization amidst the challenges of the pandemic.

Who may join?

The contest is open to all IRC employees regardless of employment status.

What are the guidelines for submission?

1. Each participant is allowed to submit only ONE (1) entry. Upon submission of entry, the contestants grant the HRMU full permission to use the photos in any PSHS-IRC material.

2. Entries shall be submitted to Ms. Evangeline T. Tabula, facilitator, at tabulaet@irc.pshs.edu.ph.

3. Entries to be submitted shall include the following details:

- Name, sex, age, email address, and contact number;
- Photograph title;
- Photograph caption (1-2 sentences describing the photograph and its relevance to the theme);
- Place where the photograph was taken (barangay, town/municipality, city, province, region);
- Date when photograph was taken; and
- Camera/device used.

4. File name of photographs should be in the following format:

SURNAME, First Name, Middle Initial.

What are the photo requirements?

1. Photographs must be all original and must not contain copyrighted materials. Only colored photographs will be considered. Black and white or sepia photographs will be automatically disqualified.

2. Photographs must be in digital JPEG or JPG format (horizontal image or vertical image) with at least 300 dpi and maximum file size of 10MB.

3. Photographs must not be digitally altered (colorized, toned, assembled, blended, stitched panorama, etc.) and/or enhanced in any way.

4. Watermarked photographs and those that have been previously submitted or have won in any local or international photography contest will be disqualified.

5. Photographs to be submitted must be taken from September 1 to 24, 2021 and the deadline of submission will be on September 24, 2021 at 5:00PM.

What are the criteria for judging?

Photos will be assessed based on the following criteria:

Content and adherence to the theme (30%)

Visual impact, including color and lighting (25%)

Creativity and originality (25%)

Photograph quality (20%)

Total: 100%

What are the prizes?

The top three (3) winners will receive the following cash prizes:

1st prize - PHP1,500

2nd prize - PHP1,000

3rd prize - PHP500

Winners will be notified by email or SMS, and the winning photographs will be featured in the PSHS-IRC website and official Facebook Page.

Judges:

Mr. John Osias D. Jacaban

Mr. Romulo A. Bagacina, Jr.

Mr. Rodel Greg P. Romano

Mr. Romar Jan M. Ubaldo

Mr. Ardean Roque P. Ramos

Mechanics of IRC Raffle of SafePass Entries

What and when is this activity?

The Philippine Science High School-Ilocos Region Campus through the Human Resources Management Unit will grant prizes to employees who were using the safepass from **August 31 to 24, 2021**.

Who may join?

The contest is open to all IRC employees regardless of employment status.

What are the guidelines?

1. All employees who have safepass/ staysafe entries will be consolidated and entered in the virtual raffle wheel. All entries are generated from previous week are to be raffled every Monday after the Flag ceremony. To wit:

Safepass Entry Period	Date of Raffle
August 31 to September 3, 2021	September 6, 2021
September 6 to 10, 2021	September 13, 2021
September 13 to 17, 2021	September 20, 2021
September 20 to 24, 2021	September 27, 2021

2. Employees are eligible for one (1)safepass/ staysafe entry every day and may earn a maximum of 5 entries in a week duration.

3. The employee shall only win once every weekly raffle draw.

What are the prizes?

Three (3) winners shall be drawn every week and will win P 100.00 each (cash/ gcash)